



1712 Bob Bea Jan Road  
De Pere, WI 54115  
Phone: (920) 336-2814  
www.townofrockland.org  
Dennis Cashman – Chairman  
Julie Koenig - Clerk

**Town Board Meeting Minutes  
Monday, July 2, 2018, at the Rockland Town Hall  
cxCalled to order by Chairman Cashman at 7:30 p.m.  
Adjourned at 8:40 p.m.**

The Clerk, Treasurer, and all members of the Board were present along with Steve Gander, Bob Gerbers and Tom Collins (Wrightstown Spirit). The Clerk verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

**Minutes from June 18, 2018, Town Board meeting**

No corrections were noted, M/M by Supervisor Lasee to approve the June 18, 2018 Town Board meeting minutes as presented; seconded by Supervisor Meeuwsen. Motion carried.

**Minutes from June 18, 2018, Public Hearing RE: Boers rezoning.**

No corrections were noted, M/M by Supervisor Lasee to approve the minutes from the Public Hearing held on June 18, 2018 regarding the rezoning request for David & Linda Boers as presented; seconded by Chairman Cashman. Motion carried.

**Minutes from June 18, 2018, Public Hearing RE: Liquor License Renewals**

No corrections were noted, M/M by Supervisor Meeuwsen to approve the minutes from the Public Hearing held on June 18, 2018 regarding the renewal of Liquor Licenses as presented; seconded by Supervisor Lasee. Motion carried.

**Create ordinance 2018-02, David & Linda Boers**

The Public Hearing resulted in the request being sent back to the Planning Commission for a changed request. As such the board could take no action. Planning will meet on this again on June 28th, 2018.

**Certified Survey Map for Janssen Living Trust, owner of R-306, 3307 Eiler Road, De Pere to divide parcel into Lot 1, 12.83 acres in size and Lot 2, 24.02 acres in size**

Clerk Koenig shared a summary from the Planning Commission regarding their considerations and comments. They suggested care be taken to talk to the neighbors about where the fences are placed in comparison to the true lot lines so there are no issues with that. A request was made for elevation drawings to show flow of water/runoff. Zoning Administrator Gerbers indicated that it was not a requirement for a CSM. It was also shared that there is concern that one page of the CSM shows three lots, but only two will actually be created.

M/M Chairman Cashman to approve the CSM for the Janssen Living Trust's, contingent upon receipt of a corrected version that shows only two lots as discussed. Seconded Supervisor Lasee. Motion carried.



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### **Set Public Hearing for Janssen Rezone Request R-306**

The Janssen Living Trust, owner of R-306, 3307 Eiler Road, De Pere, Wisconsin looks to rezone all of R-306, Lots 1 and 2, from NPWLI to ER-10. The Town Board has set that meeting for Monday, August 6th, at 7:00 pm.

### **Set Public Hearing for David & Linda Boers Rezone Request, R-372, R-373**

The Public Hearing date was approved at the previous meeting on June 18, 2018, contingent upon the Planning Commission's approval at the June 28th meeting. That approval was granted. As a formality, the Public Hearing is now set for Monday, July 16th at 7:00 pm.

### **Conditional Use Permits**

The State of Wisconsin has started to realize that Conditional Use Permits aren't that bad after all. Some cases will require a CUP. This reversal is helpful, though it will be important to review the ordinances and update those instances where the code can be improved. The recommendation from the Board is to send this to Planning and Zoning and ask them to work through it. Zoning Administrator Gerbers indicated that the Planning Commission has been discussing it and they are doing their homework.

### **Fee Schedule Update**

Zoning Administrator Gerbers shared that a review of our neighboring municipalities was conducted to see where their fees were in relation to Rockland's. Most were in line with our neighbors. The few that were changed, did so as a result of the costs necessary to hold the proceedings: namely the cost of notices and the personnel to conduct such reviews. Many increased only \$25, except for the Wind Energy permit, which was significantly lower than our neighbors. Wind energy permit was raised to \$500 plus \$500 per turbine.

M/M by Chairman Cashman to approve the miscellaneous fee schedule labeled Draft 7-18-18, which changes the planning and zoning fees as presented. Seconded by Supervisor Meeuwesen. Motion carried. Clerk will deliver to all board members and Planning and Zoning members with a revision date of 7-2-18.

### **REPORTS / UPDATES PRESENTED:**

#### **Building Inspector Report**

Two building permits were issued last month. Brian Willems applied for a new home permit, and another permit was issued for a pool deck on Cty Road OO. Bob also reviewed the blasting done by Northeast Asphalt. They did an additional blast on June 25th. It met all the criteria set forth in the permit and there were no calls or complaints received. Bob said they had the blast timed so the explosions were 8 milliseconds apart. The whole blast took 3 seconds.

#### **Chairman's report – Chairman Cashman**

- Scott Construction finished the chip sealing last month. They hit a mailbox but took care of it. A resident on New Plank complained about tar on their lawn. Scott went out and tried to



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take care of it. There was a call received from a resident on Shirley near W regarding a hump in the road. Greg from Scott is looking at it to see if it can be skimmed.

- Two weeks ago, Dennis responded to a culvert on Ridge Oaks. It wasn't the culvert at the driveway, but rather 150' to the west of that culvert. Carter replaced it today with a 24" culvert. It was crushed and deteriorated not allowing the water flow it is designed to take, hence the flooding. Wayne will fix up the driveway, and the road will need a blacktop patch.
- Carter will be working on the two culverts on Tetzlaff that were petitioned via the County Bridge Fund. He'll do one tomorrow (Tuesday), the other Thursday.
- Jay Graetz will begin cutting ditches. He expects to be finished in a week or less.
- Chairman Cashman received a call from Frank Calloway, regarding work needed for a 1500' driveway off of CTH PP. The new ordinance indicates a turnaround is necessary. Frank wanted to be sure he knew the requirements before he began the job. Bob Gerbers will reach out to him to be sure he has all the answers he needs.
- Mike Faulds has contacted all the Town Board members to express distaste for the noise coming from the use of 4 wheelers nearby. Dennis will follow up.
- Chairman Cashman is waiting for a price for the guardrail posts needed along the Old Martin Bridge. The posts have rotted out, and Chairman Cashman is hoping that Nick at Brown County will allow a switch in projects to allow this to be supported with Bridge Fund money. A comment was made regarding the ends that go into the ground. The hope is that they could be marked so they can be seen by the snowplows and mowers as it seems they are the ones to hit them.

#### **Treasurer's Report – Mary Van Dyke**

Elections and insurance are over budget. Cleaning is under budget. Mary made the 2018 \$15,000 transfer of money into the Bridge Fund account. Everything else looks to be in a good place.

M/M by Chairman Cashman to accept the financial report as presented. Seconded by Supervisor Lasee. Motion carried.

#### **Announcements and Distribution of Correspondence received, if any**

- At the Town's Association meeting on the 4th Thursday of July, Chairman Cashman plans to inquire about pressing the Governor's office to pick up the costs of the summer elections.
- Chairman Cashman has heard that portions of the rebuilding of CTH ZZ will be pushed back a few calendar years as a result of shifts in funding strategy. This led to many questions raised about the additional .5% sales tax.
- A resident called Supervisor Lasee regarding a request that advance notice be provided to residents when road work will be done on their streets. Supervisor Lasee assured her that it isn't efficient to do that as schedules change with the weather.
- The Greenleaf Fire Department will hold their annual picnic on Sunday, July 15th at the Greenleaf Fireman's Park. Please stop out and support them as they serve more than half of our town.



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### **Items for future meetings**

Public Hearing for Boers Monday, July 16th at 7:00 pm  
Public Hearing for Janssen, Monday, August 6, 2018 7:00 pm  
Post replacement issue

### **Public comment**

None.

### **Voucher in Payment of Bills**

M/M by Chairman Cashman to approve checks #10441 to 10476 for a total of \$46,536.02 with a voided check - #10475 and no online payments; seconded by Supervisor Meeuwssen. Motion carried.

### **Adjournment**

The next meeting will be Monday, July 16th at 7:30 pm.  
M/M by Chairman Cashman to adjourn the meeting at 8:40 p.m.; seconded by Supervisor Lasee.  
Motion carried.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Julie Koenig  
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, July 16, 2018.

Dennis J. Cashman  
Town Chairman