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De Pere, WI 54115  
Phone: (920) 336-2814  
www.townofrockland.org  
Dennis Cashman – Chairman  
Julie Koenig - Clerk

**Town Board Meeting Minutes**  
**Monday, March 5, 2018, at the Rockland Town Hall**  
**Called to order by Chairman Cashman at 7:45 p.m.**  
**Adjourned at 8:30 p.m.**

The Clerk, Treasurer and all members of the Board were present along with Bob Gerbers, and other members of the community. The Clerk indicated that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

**Minutes from February 5, 2018 Town Board Meeting, after any corrections have been rectified.**  
M/M by Supervisor Lasee to approve the minutes from the February 5, 2018 Town Board Meeting; with no corrections. Seconded by Supervisor Meeuwesen. Motion carried.

**Chip Seal & Gravel Proposal Notice**

The board reviewed the bid request for road materials and approved the notice going into the paper. They requested that a few of our current vendors be notified of the bid so they can bid. The Clerk will contact Northeast Asphalt, D & J, and Scott.

**Review the Agenda & Annual Report for the Annual Meeting**

The Clerk provided a rough draft of the agenda, and the form of the annual report. A few recommendations were offered. The online payments should be organized with the months in which they were authorized. The Clerk will continue to prepare the information and will share with the Board in advance of the next meeting.

Town Road Weight Limits

Chairman Cashman indicated that there are still enough freezing nights in the forecast that the road weight limits decision can wait till the next meeting.

**Air Conditioners**

Bob Gerbers contacted all the vendors who originally submitted bids for the Town Hall air conditions and a couple more. After doing significant research, he made a recommendation to go with the bid from Ideal Air. They satisfied him with all he asked for and were the lowest bidder at \$8,480 to change the two units, provide a Wi-Fi control for thermostat as well as traditional controls. He feels comfortable with the provider and answered any questions the board had regarding same.

M/M Chairman Cashman to accept the bid from Ideal Air to change both air conditioning units at the town hall in accordance with their bid of \$8480, which includes all aluminum coils, Puron, pads, removal of the old units, and installation of two 13 seer units. Seconded by Supervisor Lasee. Motion carried.

**Planning Commission/Board of Appeals Appointees**

Two seats on the Planning Commission are at the end of their term: Bob Coenen and Mike Wier. Chairman Cashman contacted both who agreed to continue for another three year term.

M/M Chairman Cashman to appoint Bob Coenen and Mike Wier to the Planning Commission for another three year term. Seconded by Supervisor Meeuwsen. Motion carried.

Chairman Cashman went on to say he also contacted two members of the Board of Appeals who are at the end of their terms. Both Frank Hutjens and Dave Diedrich agreed to serve another three year term on the Board of Appeals.

M/M Chairman Cashman to appoint Frank Hutjens and Dave Diedrich to serve another three year term on the Board of Appeals. Seconded by Supervisor Lasee. Motion carried.

## **Reports/Updates**

### **a) Building Inspection Report – Bob Gerbers**

Bob had one electrical service and a detached garage for the month of February. Also received was the permit/inspection fee for the fiber optic work being done for the CTH ZZ project along Tetzlaff, Old Military and Wrightstown Road.

It was brought up that the junk cars are back at the property on State HWY 57 across from the Just Stop In. Bob will reach the property owner and inform him that citations may follow.

### **b) Chairman's Report**

Chairman Cashman reported that last Thursday he appeared at the Joint Municipal Court in Glenmore regarding the citation issued for loose dogs. The defendant did not appear, nor did they pay. At this point, Dawn Keyser, who is the Clerk for the Municipal Court will try to collect for the citation. If it's not paid in 60 days it then goes to the state for collection. If it's not paid, the state has the power to garnish wages.

A call was made regarding a deer carcass. Supervisor Lasee approved the removal of it.

The winter has been mild with regard to snowfall, and the town appears to be in good shape regarding what's remaining in the budget. With ice expected, the salt might be stretched. It is going well so far.

Two dogs were found running loose on Lasee Road this evening. Chairman Cashman recognized the dogs and took them to the owner with a warning that next time they will be taken to the Humane Society.

Bob Gerbers noted that there is a spot on Tower Road approximately 350 north of the NE quarry driveway where it appears a culvert is caving in and the roadbed is dipping.

The off-roader is back. It appears someone drove through the fields and ditches along Ledgecrest leaving a mess again.

### **c) Treasurer's Report**

Mary presented her Treasurer's report. A reminder that dog licenses are due 4-1-2018, and the tags should be placed on the collar.

M/M by Chairman Cashman to accept the Treasurers Report, ending 2/28/18 as presented. 2nd by Supervisor Meeuwsen. Motion carried.

## **Announcements and Distribution of Correspondence received, if any**

- A program is offered to help residents with abandoned wells, manure run off and various other water related issues. Dennis will add this element to his newsletter article.

- Dennis and Mary went to the Board of Review training. There they learned that Board of Review notices can be shared with other municipalities and cost shared. Clerk will check with neighboring towns.
- The Old Military identifier on the dam parcel is now removed thanks to Mary who worked with officials at Brown County to correct the mistake.
- The Clerk's one year term is coming to a close. Action can be taken either the next meeting or the first meeting of April.
- The Clerk asked for newsletter articles to be submitted so the newsletter can go out next week.

### **Items intended for future meetings**

Bids for road materials

Agenda for Annual Meeting

Clerk's term renewal

Road weight limits

### **Public Comment**

- Rockland clean up day will be April 21st
- Rockland Rummage sale will be Saturday, April 28th – the same day as the 4-H Recycle Drive
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### **Cash Flow Analysis**

The Clerk presented the Cash Flow Analysis through February 28, 2018. More detail will be prepared for the second meeting of March

### **Voucher in Payment of Bills**

Clerk Koenig presented the voucher in payment of bills. Voucher includes 3 online payments, 1 voided check #10288, and checks # 10267-10310 totaling \$734,396.12.

M/M Chairman Cashman to approve the voucher, which includes 3 online payments, 1 voided check #10288, and checks # 10267-1031 totaling \$734,396.12. 2<sup>nd</sup> by Supervisor Meeuwsen. Motion carries.

### **Adjournment**

M/M by Chairman Cashman to adjourn the meeting at 8:30 p.m.; seconded by Supervisor Lasee. Motion carried.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Julie Koenig,  
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on March 19, 2018.

Dennis J. Cashman  
Town Chairman