

Town Board Meeting Minutes
Monday, December 1, 2014 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:32 p.m.
Adjourned at 8:59 p.m.

The Clerk, Treasurer, and all Board members were present along with Kayla Guns (Wrightstown Spirit), Bob Gerbers, and Steve Gander. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Minutes from November 17, 2014, Budget Public Hearing

M/M by Chairman Cashman to approve the minutes from the November 17, 2014, Budget Public Hearing, as presented; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Minutes from November 17, 2014, Town Board meeting

M/M by Chairman Cashman to approve the minutes from November 17, 2014, Town Board meeting, as presented; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

FEMA Fire Prevention & Safety Grant Application

Clerk Charette explained that this item was brought to the Board based upon a presentation made by Randy Hansen at the November 17, 2014, Town Board meeting. At that meeting, Hansen explained that the Town had not received a Fire Safety and Prevention Grant for the Fiscal year 2013 and that the Planning Commission had recommended that the Board apply for the Fiscal Year 2014 Fire Safety and Prevention Grant for fire signs only. Clerk Charette noted that submission for the new grant should include the costs for oversight of the project if a grant award is received.

M/M by Supervisor Van Vonderen to have the Town of Rockland apply to FEMA for a Fiscal Year 2014 Fire Safety and Prevention Grant for fire address signs and to include the costs for oversight of the project if a grant is awarded; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

Payment of Services to Grant Writer for FEMA Fire Prevention & Safety Grant

The Board discussed whether to pay the writer of the grant an hourly rate versus a meeting rate. Supervisor Van Vonderen recommended that the writer be paid \$15.00/hour plus costs of materials not to exceed \$300.00. The Board indicated that the person would be hired as an independent contractor. Randy Hansen has agreed to write the new grant.

M/M by Supervisor Van Vonderen to appoint Randy Hansen as an independent contractor to write the Fiscal Year 2014 Fire Safety and Prevention grant on behalf of the Town of Rockland and to pay him \$15.00/hour plus costs of materials and supplies not to exceed a total of \$300.00; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

2015 Town Board meeting dates

Clerk Charette provided a list of potential 2015 meeting dates.

M/M by Chairman Cashman to approve the 2015 Town Board meeting dates as presented; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

WI ACT 377 Permit Applications

Clerk Charette provided a packet of information from the Department of Transportation regarding the receipt and processing of Implements of Husbandry and Agricultural Commercial Motor Vehicle permit applications. The Board discussed who would receive this application and who would review it when received.

M/M by Supervisor Van Vonderen to have Clerk Charette receive the WI Act 377 permit applications and to appoint Chairman Cashman to review these applications; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

The Board also recommended that a separate page be created on the Town's website to provide the community information regarding the process for applying for these types of permits.

Building/Zoning Report

Bob Gerbers reported that there were six permits received in November. Gerbers collected \$2,980.00 for inspection fees and \$2,000 for two new home security deposits. His report also included payment of \$300.00 for the inspection of 30 residences that had natural gas installed from Wisconsin Public Service.

Gerbers informed the Board that he issued a permit for a new home being built on Parcel R-139-1 owned by John & Kathy Schumacher. The parcel has a driveway easement with the owner of the southern parcel and also has an easement from Cashman Road. Gerbers is recommending that the Board speak with the owners at the northern edge of Cashman Road to discuss putting in a cul-de-sac. Gerbers stated that without this type of turn around, garbage haulers, fire crew, and others entering the property will have difficulty egressing from the property.

Chairman's Report

Chairman Cashman stated that the Brown County crews are starting to snowplow and salt roads. Gerbers provided pamphlets to the Board about an Ice-B-Gone product that may work more efficiently and economically on roadways.

Planning Commission Report

The Board was provided minutes from the November 5, 2014, Planning Commission meeting. The next regular Planning Commission meeting is scheduled for Wednesday, January 7, 2015 at 7:00 p.m. The next Comprehensive Plan meeting is scheduled for Wednesday, January 21, 2015, at 7:00 p.m. Brown County will be providing a final draft of the amended comprehensive plan to be reviewed on that date.

Wind Siting

No report.

Treasurer's Report

Treasurer Van Dyck provided a written financial report to the Board. Van Dyck reported that interest income will be approximately \$1,000 over the expected budget. She also reported that the newsletter income was \$504 more than anticipated due to receipts from the Rockland 4H bake sale and the Rockland Craft Show.

M/M by Chairman Cashman to accept the financial report; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Announcements and Correspondence-

Clerk Charette announced that she received a notice from Sue Zeamer that she is resigning from the Planning Commission when her term expires in April 2015. Clerk Charette received a notice of noncandidacy from Supervisor Schwalbach noting that he will not be running again in April for a Supervisor position. Clerk Charette received an inquiry from the DNR wondering whether Rockland would like to participate in the First Down of Trees program. Clerk Charette inquired whether the Town would like to host a drop box to recycle holiday lights on behalf of the Habitat for Humanity Restore.

Treasurer Van Dyck reported that the new recycling guidelines for plastic, paper, metal and glass begin today.

Supervisor Van Vonderen reported attending a Wisline webinar on the change in demographics in rural communities. A few key points that were emphasized included young are migrating out of the community and the older population is staying place; types of housing in the rural communities; and how the economy in rural communities will go down because the population is older. The webinar suggested some of the issues the state and rural communities will be facing by 2025 and how governments can begin addressing these issues.

Supervisor Van Vonderen also inquired whether the emergency plan has been updated.

Items for future meetings- Agri-Business Ordinance; Budget amendments; emergency plan review; line of credit resolution

Public comment-

Steve Gander commented on how safe the deer hunting season has been.

Treasurer Van Dyck reported that she will not be attending the January 5th meeting.

Approval of Voucher in Payment of Bills

Clerk Charette provided the Voucher to the Board.

M/M by Chairman Cashman to approve checks #8786-8813 for a total of \$38,165.05 with no voided checks and no online payments; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

Adjournment

M/M by Chairman Cashman to adjourn the meeting at 8:59 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette,
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, December 15, 2014.

Dennis J. Cashman
Town Chairman