

Town Board Meeting Minutes
Monday, September 15, 2014 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:30 p.m.
Adjourned at 10:02 p.m.

The Clerk, Treasurer, and all Board members were present. Also present were Kayla Guns (Wrightstown Spirit), Jay Graetz (Greenleaf Greenscapes) and Terry Vertz. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Minutes from August 18, 2014, 3MBack, LLC, public hearing

M/M by Chairman Cashman to approve the minutes from August 18, 2014, 3MBack, LLC., Public Hearing as presented; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

Minutes from August 18, 2014, Town Board meeting

Supervisor Schwalbach noted that the Hickory Ridge Subdivision actually has been recorded as Old Military Plat 1st Addition and that the minutes and contract should denote this. Clerk Charette made this change to the minutes.

M/M by Chairman Cashman to approve the minutes from August 18, 2014, Town Board meeting with one change; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

Minutes from September 3, 2014, Town Board meeting

Chairman Cashman noted that the word “bids” should be changed to “proposals”. Clerk Charette also recommended that the reference to Hickory Ridge Subdivision should include the legally recorded name “Old Military Plat 1st Addition.”

M/M by Chairman Cashman to approve the minutes from September 3, 2014, Town Board meeting with two changes; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Request from Robert & Susan Zeamer to rezone Lot 1 of Proposed CSM of Parcel R-421, 6009 CTH W

Chairman Cashman noted that a public hearing was held earlier in the evening but no one attended. The Planning Commission recommended approval of the rezoning and found that it did meet the requirements of Sec. 18-01.23(F)1, Rockland Code of Ordinances.

M/M by Chairman Cashman to approve the rezone of Lot 1 of the proposed Certified Survey Map for Parcel R-421 from Agricultural Farmland Preservation to Estate Residential 5-Acre and that the Board finds this rezoning to be in compliance with Sec. 18-01.23(F)(1), Rockland Code of Ordinances, as required by DATCP; seconded by Supervisor Schwalbach. Motion approved unanimously by voice vote.

Proposal from Greenleaf Greenscapes for town hall landscaping services

Each of the Board members received a copy of a proposal from Greenleaf Greenscapes to remove the existing mulch, install new fabric, remove dead and overgrown vegetation, and lay stone on existing landscaping surrounding the town hall and the town hall sign.

Jay Graetz, Greenleaf Greenscapes, appeared in person to explain the work that would be done. The proposal includes removing any dead or overgrown vegetation around the town hall and sign, applying weed preventer, installing new commercial fabric, and applying stone around the remaining vegetation. Greenleaf Greenscapes will use commercial grade fabric from Willems. It is graded as a thirty year fabric. The stone from Stone Creek Haven. Greenleaf Greenscapes also will purchase new downspouts to extend out to the grass.

M/M by Chairman Cashman accept proposal from Greenleaf Greenscapes for \$2,195.50 to upgrade the existing landscaping surrounding the town hall and town sign; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Brown County Planning Commission Board of Directors appointment

Clerk Charette provided a copy of an August 25, 2014, letter to the Board from Aaron Schuette explaining that a new composition of the Brown County Planning Commission Board of Directors has been approved. Consequently, the Towns of Glenmore and Rockland need to appoint a new member or reappoint the current member, Steve Gander, to the Board. Clerk Charette provided a letter, dated September 8, 2014, from the Town of Glenmore re-appointing Steve Gander to the Brown County Planning Commission Board of Directors.

M/M by Supervisor Schwalbach to reappoint Steve Gander to serve as the Town of Rockland representative on the Brown County Planning Commission Board of Directors for the term set by the Brown County Planning staff; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Renewal of Orkin Pest Control Contract

Chairman Cashman spoke with Dave Grusznski from Orkin Pest Control and reported that the Town can cancel the agreement and start back up in the spring if necessary.

M/M by Chairman Cashman to cancel the contract until next year; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Chairman's Report

Chairman Cashman reported that he received a call from Brown County that the Masse Drive sign is rotted and needs to be replaced. Brown County will be replacing the sign. Except for a few new street signs that will be installed later this month, Brown County has completed the installation of the new more highly reflective signs installed throughout the Town

Planning Commission Report

Supervisor Van Vonderen stated that the Planning Commission met last Tuesday and reviewed and made recommended changes to the draft Agri-Business ordinance. This ordinance will return to the Planning Commission for further review in October. Future meetings:

Comprehensive Plan meeting dates: Tuesday, September 23 and Tuesday, October 21

Planning Commission meeting dates: Tuesday, October 7th and Wednesday, November 5

Comprehensive Plan Report

Supervisor Van Vonderen reported that the Planning Commission reviewed the drafts of Chapters 4-7 and have made their recommendations. At the Tuesday, September 23rd meeting, the Planning Commission will further review additional chapters of the Comprehensive Plan.

Wind Siting Report

Supervisor Schwalbach met with the Wind Siting Council on September 11th. The Council worked through the second half of the report that will be provided to the legislature by October 31, 2014.

Announcements and Correspondence-

Clerk Charette distributed the following to the Board: 1) September 9, 2014, letter from the Village Board of Allouez encouraging the Town Board to pass a resolution to support uniform statewide legislation of sex offender residency requirements; 2) brochure from the UW Extension Local Government Center with Fall 2014/Spring 2015 Wisline Teleconference seminars; 3) registration form for the October Wisconsin Towns Association statewide convention; 4) January Brown County Joint Municipal Court date; 5) Update on the Photo ID law.

Treasurer Van Dyck reported there is a free luncheon being provided by the Brown County Port & Resource Center on Tuesday and Wednesday. Van Dyck also reported that the swatter in the ditch on Highway PP has been removed.

Supervisor Schwalbach reported attending the Governor's Small Business summit in Racine. If the Town does not obtain a FEMA grant for fire address signs, Supervisor Schwalbach would like to discuss seeking an interpretation from the Department of Revenue regarding whether fire address signs should be included under "fire protection services" for tax levy purposes.

Items for future meetings- Snowplowing proposals; CQM contract

Public comment-

Terry Vertz inquired whether presenting a Photo ID would make the process quicker. Also discussed the Real ID that is currently being offered for free to individuals.

Cash Flow Analysis

Clerk Charette provided a copy of the September cash flow analysis. Discussion was had regarding projected year-end figures.

Approval of Voucher in Payment of Bills

Clerk Charette provided the Voucher to the Board.

M/M by Chairman Cashman to approve checks #8668-8670 and 8690-8696 for a total of \$67,902.91 with two online payments; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

Closed Session

M/M by Chairman Cashman to convene into closed session at 8:35 p.m. pursuant to Sec. 19.85(1)(c), Wis. Stats., for the purpose of considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility; seconded by Supervisor Van Vonderen. Topic for discussion: review of Town Clerk. Chairman Cashman-aye; Supervisor Van Vonderen-aye; Supervisor Schwalbach-aye. Motion carried. Treasurer Van Dyck was also present.

M/M by Chairman Cashman to reconvene in Open Session at 10:01 p.m.; seconded by Supervisor Van Vonderen. Chairman Cashman-aye; Supervisor Van Vonderen-aye; Supervisor Schwalbach-aye. Motion carried.

Adjournment

M/M by Chairman Cashman to adjourn the meeting at 10:02 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette,
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, October 6, 2014.

Dennis J. Cashman
Town Chairman