

Town Board Meeting Minutes
Monday, August 4, 2014 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:30 p.m.
Adjourned at 8:38 p.m.

The Clerk, Treasurer, and all Board members were present. Also present were Tim Ambrosius (CQM), Steve Gander, Bob Gerbers, Terry Vertz, Kayla Guns (Wrightstown Spirit), Kory Derenne, Kevin Derenne, Charles Martin, Sara Noel, Jackie Seibel, Ken & Heather Heller, Mark Mommaerts. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Minutes from July 21, 2014 Town Board meeting

M/M by Chairman Cashman to approve the July 21, 2014, Town Board meeting minutes as presented; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

Procurement of Engineering Consultant- Hickory Ridge Subdivision

Chairman Cashman introduced Tim Ambrosius, owner of CQM, Inc. Ambrosius provided background information on CQM which specializes in engineering, surveying, and material testing. Chairman Cashman and Ambrosius toured the Hickory Ridge subdivision recently. Chairman Cashman explained that CQM was hired to assist the Town with the Willow Tree Lane project six years ago. Chairman Cashman requested that prior to the August 18th Town Board meeting, CQM provide a proposal on the scope, timetable, and costs of the study and project, which if possible, may include preliminary borings on the conditions of the roads. Ambrosius stated that he would draft a proposal that will break the project down by task; explain each phase of work to be done; provide a preliminary drawing; and costs associated with the project. Ambrosius also will list out the subcontractors who will conduct the hydrology and any other part of the project.

Motion by Chairman Cashman to open the meeting for the public; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Kevin Derenne, 3950 Stonewall Drive, suggested that the Petition to obtain an engineering study should be shared with Ambrosius to assist him. Chairman Cashman provided a copy to Ambrosius.

Mark Mommaerts, 3791 Seven Oaks Drive, asked whether Ambrosius will conduct discussions with individual property owners while the work is being done. Ambrosius stated that he will do so if given the opportunity.

Bob Gerbers, 2625 Bildings Road, stated that the property owners should have copies of the restrictive covenants on their property that they would have received at the time of purchase that they could provide to Ambrosius.

Ambrosius inquired about an orange pipe protruding from Richard Cleveland property. Sara Noel, 3900 Stone Wall Drive, a neighboring property owner, stated that the Clevelands put in pipes and drainage tile on their property to improve drainage.

Motion by Chairman Cashman to return to normal business; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Appointment of Clerk to UWGB Clerk & Treasurer's Institute Advisory Board

Clerk Charette informed the Board that she was appointed to the UWGB Clerk and Treasurer's Institute Advisory Board at the Clerk's Institute in July. The Advisory Board meets throughout the state twice per year usually on Fridays. This is a three year commitment. Charette explained that the Board helps to develop and determine curriculum at future Clerk & Treasurer Institute sessions. Charette explained that since these meetings take place on her day off it would not disrupt or cost the Town anything for her time to serve on this Board. Supervisor Van Vonderen suggested that the Town reimburse Charette for the mileage to these meetings. Approval for such reimbursement should be requested prior to the meeting.

Motion by Supervisor Van Vonderen to approve Clerk Charette becoming a member of the UWGB Clerk & Treasurer's Institute Advisory Board with reimbursement for mileage to these meetings as needed; seconded by Supervisor Schwalbach. Motion carried unanimously.

Building/Zoning Report-

Bob reported that the Town had three permits received in July which included an addition to a garage; demolition of the home on CTH ZZ, and construction of an in-ground pool, deck and fence. Gerbers also reported that Northeast Asphalt installed the new culvert on Dawn Drive.

Chairman's Report

Chairman Cashman reported that Charles Noble, the property owner of the vacant lot on Windchime Way, cut the grass and weeds.

Planning Commission Report

Supervisor Van Vonderen reported that the Planning Commission will meet on August 13, 2014, to review the Zeamer CSM request and Agri-Business ordinances. The Planning Commission also will meet on August 26, 2014, to review the comprehensive plan.

Wind Siting Report

Supervisor Schwalbach reported that he attended a Wind Siting Council meeting to review the revisions to the second half of the report. Such revisions will be drafted as a minority report because the revisions were rejected by the majority of the Council.

Treasurer's Report

Treasurer Van Dyck provided a copy of her report for July to the Board. She indicated that a correction to the line item- letter of no specials will be corrected for next month.

M/M by Chairman Cashman to receive the Treasurer's report as presented; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Announcements and Correspondence

Clerk Charette informed the Board that the Rockland Craft Sale have made a request to use the town hall for Friday, October 10th and Saturday, October 11th at no charge; that net new construction for Rockland is preliminarily set at 2.21% for 2014; that the Wisconsin Towns Association convention is October 26-29 in Stevens Point; that the Town & Village Budget & Finance Workshop will take place on Thursday, September 18th in Green Bay; and that the Partisan Primary election is next Tuesday, August 12, 2014. Treasurer Van Dyck reported that the Brown County Fair is next week. Supervisor Schwalbach reported that WPS intends to get the main to the Moon River subdivision by the end of the week. Supervisor Van Vonderen reported that she attended Implements of Husbandry training last week where there was discussion on what local options are under the new law. She reported that it will not affect seasonal postings but the state and county will be focusing on training and enforcing the new law which may require the Town to adopt new ordinances.

Items for future meetings- 3MBack public hearing, budget workshops, transfer of bridge fund

Public comment-

Steve Gander informed the Board that the Brown County Planning Commission meeting for August was canceled.

Approval of Voucher in Payment of Bills

Clerk Charette provided the Voucher to the Board.

M/M by Chairman Cashman to approve the Voucher totaling \$55,264.40 with no online payments, no voided checks, and checks 8624 through 8650; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

Adjournment

M/M by Chairman Cashman to adjourn the meeting at 8:38 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette,
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, August 18, 2014.

Dennis J. Cashman
Town Chairman