

**Town Board Meeting Minutes**  
**Monday, May 05, 2014 at the Rockland Town Hall**  
**Called to order by Chairman Cashman at 7:30 p.m.**  
**Adjourned at 9:12 p.m.**

The Clerk, Treasurer, and all Board members were present. Also present were Steve Gander, Terry Vertz, John Delmore, Bob Taicher and Bob Gerbers. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

**Minutes from April 21, 2014, Town Board meeting**

M/M by Chairman Cashman to approve the April 21, 2014, Town Board minutes as presented; seconded by Supervisor Schwalbach. Motion carried by voice vote.

**Appointments to Board of Appeals**

Chairman Cashman reported that Randy Janssen and Kay Remmel are willing to serve on the Board of Appeals for another three term. Chairman Cashman informed everyone that there is still one seat open on the Board.

M/M by Chairman Cashman to appoint Kay Remmel to serve as a regular member and to appoint Randy Janssen to serve as an alternate for a three year term commencing April 1, 2014; seconded by Supervisor Schwalbach. Motion carried by voice vote.

**Seasonal Weight Limits on Town Roads**

Chairman Cashman stated that some of the neighboring communities have lifted their season weight limits and it should be safe to do so at this time.

M/M by Chairman Cashman to lift the seasonal weight limits; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

**Assessor's Contract**

Clerk Charette provided the Board with a copy of the proposed 2014-15 Appointed Assessor's contract. Bob Taicher, Assessor, reviewed it and stated that the contract is acceptable.

M/M by Supervisor Van Vonderen to approve the terms of the Appointed Assessor's contract and appoint Bob Taicher as the Town's Assessor for a one year term commencing June 1, 2014; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Chairman Cashman requested to move agenda item 9 before agenda item 8.

**Consider Road Projects from Road Inspection Tour**

John Delmore, Scott Construction, provided a written estimate of costs, dated May 2, 2014, for the maintenance and preservation of certain roads observed during the Board's April 25, 2014, road inspection tour. Chairman Cashman verified with Brown County that the TRIP grant awarded to the Town for the repair of Tetzlaff Road could be postponed until next year. Chairman Cashman would like to inspect the roads listed on the Scott Construction proposal one more time before making any final decisions. Chairman Cashman recommended that the Board meet after the Board of Review meeting on May 13, 2014, to determine which roads should be repaired this season. The Town Board scheduled this meeting for May 13, 2014 at 8 p.m.

**Contract between Bonnie & Brian Lasee, granting use of Public Right of Way- Parcels R-156-1 & R-156-2**

Clerk Charette provided a copy of the easement agreement that Attorney Rossmeissl drafted. Supervisor Van Vonderen questioned whether the current draft would still allow the Town to transfer the costs of developing the public right of way to a future developer or landowner. After some discussion, it was determined that that could

still be done. Supervisor Schwalbach inquired whether the consideration listed in the easement agreement would cover Rossmeissl's costs. Clerk Charette will look into this issue and report back to the Board.

M/M by Supervisor Van Vonderen to approve the draft easement agreement; seconded by Supervisor Schwalbach. Motion carried by voice vote. Chairman Cashman will contact the Lasees and provide them with the draft easement agreement for their review.

### **Set Public Hearings for Schedule of Deposits & Alcohol Beverage License Renewals-**

Both public hearings are scheduled for June 16, 2014 at 6:30 p.m. at the town hall.

### **Cost Proposals for Installation of Traffic Signs**

Chairman Cashman provided a time and material proposal dated May 5, 2014, from Jim Burkel, Brown County Highway Department for the installation of approximately 70-90 traffic signs throughout the Town.

M/M by Chairman Cashman to hire Brown County Highway Department to replace traffic signs; seconded by Supervisor Schwalbach. Motion carried by voice vote.

### **Building Report**

Bob Gerbers reported that there were three permits issued in April as follows: two permits issued for in ground pools on Nickel Ledge and Laddie Trail, and one demolition permit issued for of the demolition of a home located on Sportsman Drive. Additionally, Gerbers reported that Rick McCutchin paid his permit fees for the driveway and pond installation.

Gerbers contacted Ryan Rollins on May 1, 2014, regarding when the home located on Highway ZZ and affected by fire would be demolished. Gerbers informed Rollins that the Town would demolish the structure and then assess the costs to his tax bill if he did not. Rollins stated that he would take care of demolishing the structure. Gerbers provided Rollins with names of potential vendors. Gerbers will contact Rollins and inform him that he has until the end of the week to obtain a vendor to demolish the home. If that action does not occur, the Town will draft a follow up letter to him.

Gerbers reported that the Smet property on Highway PP was red tagged today. Gerbers informed Smet that he could not go back into the building until the items were corrected. Smet took the permit out on February 20, 2013 and has not completed the repairs. Gerbers informed Smet that his permit expired three months ago; he never filed for a final inspection; and he is conducting his business within the building without it being properly finished.

Gerbers reported that he will inspect the Stiles property on Highway ZZ. If Stiles fails to clean up the property, a follow up letter will be written.

### **Chairman's Report**

Chairman Cashman reported that the Board attended the annual Brown County Highway Department meeting last Monday night. Brown County is still waiting for responses from the state regarding the bridge fund.

Chairman Cashman reported that the Town Board will be reviewing the condition of the roads and costs and making final decisions regarding the repair of roads at next Tuesday's Board meeting.

Chairman Cashman reported that he and Bob Gerbers met with John Preston, 5859 County Highway W, on May 2, 2014. They informed Mr. Preston that he needed to clean up the property. Cashman and Gerbers showed Mr. Preston the Rockland Nuisance Ordinance and explained the process to him. While on the property, they took pictures and observed many non-working items including, tractors, combines, batteries and other farm equipment. Gerbers and Cashman observed that the front door to the home was boarded shut and the grass on the property

was quite long. During their meeting, Cashman and Gerbers informed Preston that he had until June 30, 2014, to clean up his property and bring it into compliance with the Rockland Code of Ordinances.

### **Planning Commission & Comprehensive Plan Update**

Supervisor Van Vonderen reported that the Planning Commission meets tomorrow night to review the Certified Survey Map presented by Dennis and Mary Zirbel. Thereafter, the Planning Commission meets on May 20th at 6:30 at the Northeast Asphalt Quarry to conduct an on-site visit and then proceed to the Town Hall for the permit review and to review the Comprehensive Plan.

### **Wind Siting Update & DNR Stormwater Permit Update**

Supervisor Schwalbach reported that the Town Board of Morrison met to review their Wind Siting Ordinance. They decided not to make any changes and to shelve it for now.

Supervisor Schwalbach reported that he just received a second draft from the Wind Siting Council. That group will meet in two weeks to review and discuss this current draft.

### **DNR Municipal Stormwater Permit Update**

Supervisor Schwalbach spoke with the representative from the DNR. At this time, the DNR has not determined whether Rockland will be required to be a part of the general stormwater permit process. If that occurs, the Town will be notified in writing and will have an opportunity to appeal that decision.

### **Treasurer's Report**

Treasurer Van Dyck reported that the amount of interest received on the savings account is up for the year. Additionally, Van Dyck reported that she is continuing to receive requests for dog licenses.

M/M by Chairman Cashman to receive the Treasurer's Report; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

### **Announcements and Correspondence**

Clerk Charette provided an e-mail from Bonnie Cleven requesting to use the town hall for nutritional consulting. Clerk Charette also mentioned that there is a multi-jurisdictional citation book available for purchase from Brown County for use in the Municipal Joint Court. Treasurer Van Dyck reported that the E-recycling event on Saturday was quite a success. The event netted approximately 20 crates of recyclable materials. Chairman Cashman reported that individuals are still driving their vehicles and digging up the fields again. A few residents witnessed this occurring and reported this to the Sheriff's Department.

**Items for future meetings-Board of Review;** Road Tour results; Schedule of Deposits and Ordinances; Contract with Lasees; Alcohol Beverage Licensing.

### **Public comment**

None.

### **Approval of Voucher in Payment of Bills**

Clerk Charette provided the Voucher to the Board.

M/M by Chairman Cashman to approve the Voucher totaling \$43,663.35 for checks 8522 through 8549 and no void checks; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

### **Adjournment**

M/M by Chairman Cashman to adjourn the meeting at 9:12 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette,  
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Tuesday, May 13, 2014.

Dennis J. Cashman  
Town Chairman`