

**Town Board Meeting Minutes**  
**Monday, March 17, 2014 at the Rockland Town Hall**  
**Called to order by Chairman Cashman at 6:30 p.m.**  
**Adjourned at 7:21 p.m.**

The Clerk, Treasurer, and all Board members were present. Chairman Cashman presented the agenda and the Clerk verified that the meeting was properly noticed.

The Treasurer keeps her financial records based on the tax year (a sort of modified accrual basis) while the Clerk keeps her financial records on the calendar year (cash basis). The following is how those records were tied out:

Clerk's deposits	\$2,818,341.11	
Add: Newsletter Revenue	133.87	
Total Clerk's deposits	2,818,341.11	
Treasurer's receipts	2,856,046.83	
Difference =	\$37,705.72	
		The difference between clerk and treasurer is the difference in how the early tax collections are handled as identified below
Add:	\$446,679.15	= '14 early tax and dog license collections
Sub:	\$484,384.87	= '13 early tax and dog collections
Clerk's Expenditures	\$-2,848,593.20	
Office Supplies & Highway Expense	-133.87	
Refund of Dog License Overpayment	-10.00	
Refund of Home Security Deposits	-5,000.00	
Clerk's Total Expenditures	-2,853,737.07	
Treasurer's Total Expenditures	-2,853,737.07	

The Board recommended that the Checks/Disbursements Detail be changed to follow date first and then check number date so that is it easier for the reader to understand. The Final Y/E Clerk's Reconciliation Packet is made a part of these minutes by reference and is located in the 2013 Financial Binder.

The Board then reviewed a draft copy of the Annual Report. The Board recommended that the Clerks/Disbursements Detail be amended to ensure that the memo portion identify the purpose of the check. In the future, the Board would also prefer that the Income/Disbursements section be changed to accurately reflect the budget numbers to demonstrate the actual from the amended versions.

M/M by Chairman Cashman to adjourn at 7:21 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann Charette  
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, April 7, 2014.

Dennis J. Cashman  
Town Chairman