

Town Board Meeting Minutes
March 3, 2014 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:30 p.m.
Adjourned at 9:04 p.m.

The Clerk, Treasurer, and all Town Board members were present. Also present were Kayla Guns (Wrightstown Spirit), Bob Gerbers, Terry Vertz, Steve Gander. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Approval of Minutes from February 17, 2014, Town Board Meeting

M/M by Dennis Cashman to approve the February 17, 2014, Town Board meeting minutes as presented; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

Approval of Financial Records for 2013

The Board rescheduled this to March 17, 2014, at 6:30 p.m.

Revision to Permit Fee Schedule & Developer Deposit Schedule

Bob Gerbers explained that we received a utility permit from WPS for a gas main expansion. As the utility permit was being reviewed, it was recognized that the permit fee schedule does not charge for inspection costs on this type of permit. Gerbers recommended that the Permit Fee Schedule be revised to include 1) Inspection Fee of \$50.00 per roadway up to one mile; \$50.00 for each additional mile or portion thereof; 2) Utility Permit to \$75.00 per roadway up to one mile; \$75.00 for each additional mile or portion thereof; 3) Inspection Fee Residential Boring (per bore) = \$10.00; 4) Inspection Fee Commercial Boring Fee (per bore) = \$50.00 per bore; 5) Inspection Fee Boring 3" or larger (per roadway) = \$50.00.

M/M by Dennis Cashman to approve the revisions to the Permit Fee Schedule and Developer Deposit Schedule for the Utility Permit Fee section; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

Review of Chip Seal, Gravel & Lawn Mowing Bids

Clerk Charette provided a draft of the chip seal and gravel notices to the Board and a draft of the grass cutting and landscaping notices to the Board. No changes were recommended. The Board reviewed and agreed that they were ready to be sent to the newspaper as is.

Building Report/Zoning Report

Gerbers reported that there were no building reports last month. He also noted that he will be speaking with the Brown County Public Health officer regarding the property on County Highway ZZ which had the fire but which has not been rebuilt yet.

Chairman's Report

Chairman Cashman reported that there was a frozen culvert on Old Martin Road near the Hutjens property. Chairman Cashman expects this to be more frequent as spring approaches. Chairman Cashman reported that the mound outside the town hall is frozen so the tanks need to be pumped. Chairman Cashman has spoken with other supervisors in other towns and every municipality is having budget issues to address regarding snowplowing.

Joint Municipal Court Update

Chairman Cashman attended last Thursday's Brown County Joint Municipal Court meeting. Supervisor Van Vonderen recommended that we look at our current forfeitures along with the Town of Scott's current schedule

and determine whether to make any changes based upon review of Town of Scott's schedule. Based upon that review, the Town could then adopt a schedule of deposits. Supervisor Van Vonderen noted that a subsequent step would be to determine whether the Board should adopt the state statutes that other towns are adopting. Supervisor Van Vonderen recommended that the schedule of deposits for Rockland and schedule of deposits from Scott be reviewed at future meeting.

Planning Commission Minutes & Update

Supervisor Van Vonderen reported that the next meeting is scheduled for March 11, 2014 to discuss the FEMA Fire Prevention and Safety Grant that is being applied for and will need approval by the Town Board prior to applying.

There was some discussion regarding the Town's House numbering ordinance. The Board recommended that the Planning Commission come up with standards for house numbers.

Tower Citing Ordinance Update

Supervisor Van Vonderen received a legal opinion from Attorney Rossmeissel regarding her questions on the Tower Citing Ordinance.

Wind Siting Update

Supervisor Schwalbach reported that he is still working on the draft with the Wind Council.

DNR Municipal Storm Water Permit Update

Supervisor Schwalbach received a map from the DNR demonstrating the locations in Rockland which are being considered as part of the urbanized area. After some discussion by the Board, Supervisor Schwalbach indicated that he will follow up with the DNR contact to determine if Rockland should really even be included in this urbanized area.

Treasurer's Report

Treasurer Van Dyck reported that interest on the Town's savings account will exceed budget projections due to the higher interest rates. She also reported that the Town's Certificate of Deposit will come due in June.

M/M by Dennis Cashman to accept the Treasurer's report; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

Announcements and Distribution of Correspondence

Chairman Cashman distributed BC Planning Commission agenda to all members and indicated that the Northeast Asphalt meeting is coming up; Clerk Charette informed the Board of the State of the County address set for March 12, 2014 at 5:30 p.m.; the 2014 Grants & Funding Opportunities Conference scheduled for Thursday, March 20th in Appleton; the Contech culvert seminar scheduled for Wednesday, March 12th; and the Local Government Center upcoming teleconference series. Treasurer Van Dyck informed the Board that Dr. Jansen will be having his annual pet clinic on April 12th from 10 a.m. to 12 p.m. at the Rockland Town Hall. Supervisor Schwalbach is providing correspondence to Bob Gerbers regarding building code restrictions.

Items for future meetings- Financial reviews; Joint Municipal Court Deposit Schedule; Planning Commission & Board of Appeals Appointments; Website Rebuild; House Numbering; FEMA grant; Annual Report Materials

Public comment

None

Voucher for Approval

Clerk Charette provided the Voucher for Approval through March 4, 2014 to the Board.

M/M by Chairman Cashman to pay the voucher in the amount of \$9,768.00 for checks #8439 through #8465 with one voided check #8438; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

Adjournment

M/M by Chairman Cashman to adjourn at 9:04 p.m.; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette,
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, March 17, 2014.

Dennis J. Cashman
Town Chairman