

**Town Board Meeting Minutes**  
**February 19, 2014 at the Rockland Town Hall**  
**Called to order by Chairman Cashman at 7:30 p.m.**  
**Adjourned at 8:52 p.m.**

The Clerk, Treasurer, and all Town Board members were present. Also present were Kayla Guns (Wrightstown Spirit), Terry Vertz, and Steve Gander. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

**Approval of Minutes from February 3, 2014, Town Board Meeting**

M/M by Chairman Cashman to approve the February 3, 2014, Town Board meeting minutes as presented; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

**DNR General Municipal Permit Notice**

Clerk Charette provided an e-mail to the Board from DNR indicating that Town of Rockland may be required to obtain a general permit for municipal storm sewer systems. Supervisor Schwalbach spoke with a DNR representative. The DNR representative explained that the Town is being considered to have the permit because U.S. Census Bureau maps are indicating that certain sections of the Town are becoming quite urbanized. A webinar on the permit requirements and process is being put on by the DNR on February 27, 2014 from 1:00 p.m. to 3 p.m. Supervisor Schwalbach indicated that he would attend the webinar and report back to the Board at its next meeting.

**Comprehensive Plan Process**

Supervisor Van Vonderen reported that the Planning Commission met last Tuesday, February 11th. At their meeting, the Planning Commission passed a motion to follow the recommendations made by the Brown County Planning Commission regarding the Comprehensive Plan process. At that meeting, the Planning Commission set dates for future meetings on the amendment to the Comprehensive Plan. These are scheduled for Thursday, March 27, 2014 and Tuesday, April 22, 2014. Aaron Schuette, Brown County representative will be attending these meetings.

**Resolution #2014-1 Adopting Citizen Participation Plan for Amending Comprehensive Plan**

Clerk Charette read Resolution #2014-1 which formally adopts the Citizen Participation Plan that will be followed during the Comprehensive Plan amendment process.

M/M by Chairman Cashman to approve Resolution #2014-1; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

**Request for Legal Review of Mobile Tower Siting Ordinance**

Supervisor Van Vonderen explained that statutory changes were made regarding what could be required from Mobile Tower developers. In light of these changes, the Wisconsin Town's Association (WTA) offered a draft Mobile Tower ordinance for towns to utilize. Supervisor explained that before the Planning Commission reviews and revises the Town's existing ordinance, she would request that the WTA draft ordinance, Rockland's current contracts with Mobile Tower customers; and the Town's current ordinance be sent to Attorney Rossmeissel to ensure that the Town's current contracts are not affected. Supervisor Van Vonderen explained that this may include having Attorney Rossmeissel draft a new ordinance or utilize the WTA draft and make appropriate revisions to it.

M/M by Supervisor Van Vonderen to forward WTA draft ordinance, Rockland's current Mobile Tower ordinance and current contracts with Mobile Tower customers to Attorney Rossmeissel for legal review; seconded by Supervisor Glen Schwalbach. Motion carried unanimously by voice vote. Supervisor Van Vonderen to send all of the above materials with an e-mail and specific questions to Attorney Rossmeissel.

### **Chairman's report**

Chairman Cashman informed that the County did not plow this past Sunday since the snow was fluffy and not supposed to be more than one inch in accumulation. Chairman Cashman also knew that a larger snowstorm was coming the following day and that plowing would be required. Chairman Cashman had an earlier conversation with the County Highway Supervisor and informed him that the Town had already expended two-thirds of its budget. The County will contact Chairman Cashman for approval prior to plowing.

### **Planning Commission Minutes & Update**

Supervisor Van Vonderen read the minutes from the Planning Commission meeting on February 11, 2014. She reported that the Planning Commission will meet on Tuesday, March 11, 2014 to address the Fire Sign grant application. Future meetings are also set for the following dates: Thursday, March 27, 2014 and Tuesday, April 22, 2014: Comprehensive Plan and then Thursday, April 10, 2014: regular meeting.

### **Joint Municipal Court Update**

Clerk Charette reported that she has had discussions and correspondence with Dawn Kreuser regarding the Town's penalty provision. The Joint Court has requested that all towns amend their ordinances to cover any future changes to the statutory penalty, jail, crime lab and drug law enforcement assessments. Clerk Charette explained that she sent these sections of Chapter 1 to Clerk Kreuser to review for sufficiency.

Clerk Charette also explained that the current Town ordinance allows for the Town of have a schedule of deposits which would specify each forfeiture due along with court assessments. Clerk Charette and Supervisor Van Vonderen explained that this type of schedule would assist a law enforcement officer or town official writing a citation in understanding what amount needs to be collected for the violation.

This item to be brought back at a future meeting. Clerk Charette asked Supervisor Van Vonderen to ask Attorney Rossmessel whether adoption of the schedule of deposits requires a public hearing and type 2 notice in the newspaper.

### **Wind Siting Update**

Supervisor Schwalbach recommended that the Wind Siting Ordinance be put on hold to be completed at a later date. Currently, Supervisor Schwalbach is serving on the Wind Siting Council and assisting in putting comments together on regulations for the legislature that addresses recent research on the impacts on the public's health from wind turbines.

### **Announcements and Distribution of Correspondence**

Clerk Charette informed the Board that the Town received formal notice and paperwork stating we are receiving TRIP funding. Additionally, Clerk Charette shared a notice of vacancy for a representative from the Wrightstown School District to serve on the Fox Valley Technical College Board. She reported that the Joint Municipal Court meeting was changed to Thursday, February 27th. She also informed them of an opportunity to apply for a grant to expand broadband services in rural areas.

Treasurer Van Dyck informed the Board of information received on recycling and a training for individuals wishing to become master composters.

**Items for future meetings-** bids for gravel, chip seal, and grass cutting, Planning Commission & Board of Appeals appointments, DNR permit process, House Numbering Standards, Mobile Tower Citing Ordinance

### **Public comment**

None

### **Cash Flow Analysis**

Clerk Charette provided a cash flow analysis to the Board demonstrating actual income and expenditures through February and then projected income and expenditures based upon budgetary numbers through the end of the year.

**Voucher for Approval**

Clerk Charette provided the Voucher for Approval through February 28, 2014 to the Board.

M/M by Chairman Cashman to pay the voucher in the amount of \$930,063.97 for checks #8422 through #8438 with no voided checks and one online payment; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

**Adjournment**

M/M by Chairman Cashman to adjourn at 8:52 p.m.; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette,  
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, March 3, 2014.

Dennis J. Cashman  
Town Chairman